

Big Sisters of Greater Racine, Inc. Enrichment Program Policy and Procedure (12/14/2021)

Who is eligible?

Little Sisters and unmatched Littles on the waiting list

What qualifies for Enrichment funds?

Access for Little Sisters to take part in future extracurricular activities such as swimming/dance/gymnastic lessons, day camps, classes, sports teams, and equipment or supplies that are required by the organization. No delinquent balances will be paid.

How is this program funded?

Although enrichment funds have been available for many years, in March of 2020, Big Sisters of Greater Racine, Inc. established and approved the Ruth Ann Grayson Fund specifically for the Enrichment Program for our Little Sisters.

Can a Big request enrichment funds for herself and her Little to attend a specific event (such as a play or concert)?

No, not at this time.

Is an application for Enrichment funds required?

Yes, BSGR requires an application form and one has been created. Applications need to be submitted to the Enrichment Committee Chair at least a month prior to the start of the activity. The Chair will schedule a meeting with the committee to review the application.

Who registers the Little for the class/program?

The Little's parent/guardian will have to directly register the Little for the class with the program's sponsor/organization, follow its guidelines, and provide that organization's required consent forms.

How much can a Little receive?

Funds will be awarded to the Host Organization for all fees and materials necessary for our Little to fully participate in the enrichment activities, not to exceed \$150 per girl per fiscal year as funds available permit. Funds will be dispersed by the Big Sister's Treasurer directly to the hosting organization. If the desired class/camp/program has scholarship funds available, the Enrichment fund can cover a shortfall up to \$150 per Little per year. Big Sisters' fiscal year begins on May 1 every year and ends on April 30.

What is the application deadline?

Please submit the completed application no less than one month in advance, along with the completed documentation from the hosting organization.

What is the award process?

The Enrichment Committee will review the request within two weeks of receiving the application. The Big Sister who submitted the application or the Director of Volunteers may be called upon if questions or concerns arise. Director of Volunteers will be sent an Award Letter and funds made payable to the hosting organization to be forwarded on to the submitting Big Sister and/or the Little's parent.

Who pays for the lessons?

Big Sisters of Greater Racine will make the payment through the office of the Treasurer. If the desired class/camp/program has scholarship funds available, the Enrichment fund can cover a shortfall up to \$150 per Little per year.

Program Evaluation?

The Director of Volunteers will include a running tally of use, dollars awarded, and how the Little liked her class/camp/program in her monthly report.